

Suggestions for Keeping a Team Together

1. Make sure every teammate is involved and has a task or job to do.
2. Have teammates do tasks or perform jobs connected to their areas of strength or talent.
3. Use the “Do You Mean?” communication exercise to resolve misunderstandings and conflicts.
4. Praise other teammates’ efforts and thank them for what they do.
5. Treat every teammate as valuable and important.
6. Decide on a way to make decisions (majority rules; collaborate and combine ideas; rock, paper, scissors; take turns; negotiate—bargain back and forth; one person decides).
7. Be polite and respectful in speaking to your teammates.